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ENTERED
Office of Proceedings
June 13, 2018
Part of
Public Record

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June 13, 2018

VIA ELECTRONIC FILING

Ms. Cynthia T. Brown
Chief, Section of Administration
Office of Proceedings
Surface Transportation Board
395 E Street, S.W., Room 1034
Washington, DC 20423-0001

Re: **Docket No. FD 36202**
Buckingham Branch Railroad Co. -- Change in Operator
Exemption -- Cassatt Management, LLC d/b/a Bay Coast Railroad

Dear Ms. Brown:

Pursuant to 49 C.F.R. § 1150.42(e), Buckingham Branch Railroad Company, Inc. ("BB") hereby certifies that on June 13, 2018, the attached Notice was posted at the following workplace of employees of Cassatt Management, LLC d/b/a Bay Coast Railroad ("BCR"):

2529 Ferry Rd.
Virginia Beach, VA 23455

BCR employees are not represented by any labor union.

On June 13, 2018, BB also provided the attached Notice individually to each of BCR's current employees by first-class mail, postage prepaid at the home address of each such employee. Employee contact information (not listed here for privacy reasons) was furnished by BCR from BCR's internal records.

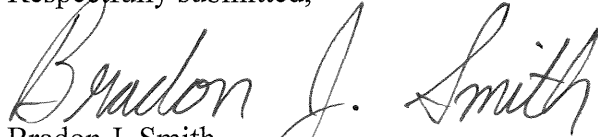
Due to exigent circumstances, and to allow the continuation of rail service to affected shippers, BB intends to seek waiver of the 60-day notice period specified in 49 C.F.R. § 1150.42(e) to allow the notice of exemption that will be filed in this proceeding to become effective immediately. BB has endeavored to disseminate the information contemplated by the Board's regulations to BCR employees as directly, transparently and quickly as possible so that, notwithstanding any waiver, the spirit of the notice requirement is satisfied.

FLETCHER & SIPPEL LLC

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If you have any questions regarding this filing, please feel free to contact me.
Thank you for your assistance on this matter.

Respectfully submitted,

A handwritten signature in black ink that reads "Bradon J. Smith". The signature is written in a cursive, flowing style.

Bradon J. Smith
Attorney for Buckingham Branch
Railroad Company

BJS:dg
Attachment

BUCKINGHAM BRANCH RAILROAD COMPANY

**1063 Main Street
P.O. Box 336
Dillwyn, VA 23936**

NOTICE

Pursuant to regulations of the Surface Transportation Board (“STB”) at 49 C.F.R. § 1150.42(e), Buckingham Branch Railroad Company (“BB”), a Class III rail carrier, hereby gives notice to employees of Cassatt Management, LLC d/b/a Bay Coast Railroad (“BCR”) that, as soon as federal regulatory authorization permits, BB intends to lease and commence operations over lines of railroad (collectively, the “Lines”) owned by: (a) Canonic Atlantic Co. (“CAC”) on behalf of the Accomack-Norhampton Transportation District Commission; and (b) Norfolk Southern Railway Company (“NSR”). The Lines are currently leased to, and operated by, BCR.

Specifically, the CAC-owned portion of Lines (which BCR leases and operates) are as follows:

- Between milepost 95.0 at Little Creek (Virginia Beach), VA, and milepost 97.6 at Camden Heights (Norfolk), VA.

The NSR-owned portion of the Lines (which BCR also leases and operates) are as follows:

- Between milepost SN 6.7 at Diamond Springs (Virginia Beach) VA and milepost SN 2.5 at Coleman Place (Norfolk), VA.¹

BB’s operations will replace those currently conducted on the Lines by BCR.

A notice of exemption to authorize a change in operator from BCR to BB will be filed with the STB on or shortly after June 13, 2018 in Docket No. FD 36202. BB anticipates

¹ BB also expects to be granted rights to operate over roughly 4.0-miles of NSR-owned railroad between Coleman Place and Portlock Yard for interchange purposes.

that it will concurrently seek waiver of the usual 30-day effectiveness period for such a notice of exemption, as well as the usual 60-day period for this advance notice, so as to allow the transaction to be consummated as soon as possible.

BB does expect to hire one (1) employee as a result of the change in operators. A job description is posted herewith. Employees desiring further information regarding the transaction may contact Philip Lachniet, Director of Finance and Administration, at (434) 983-3300.

6/12/18

JOB DESCRIPTION

Position	Date	Location
Engineer and MOW Assistant	6/2018	Norfolk
Department		Title of Supervisor
Little Creek		

Purpose and Scope:

Position exists to perform multiple functions to provide train service and maintain the infrastructure on the Little Creek Line.

Principal Responsibilities:

1. Participates in maintenance of track and structures, minor locomotive maintenance, and minor signal maintenance, and required records for each function
 - Performs tie and ballast installation, rail and joint bar replacement, tamping, routine track gauging, vegetation control, minor signal maintenance/inspection.
 - Assists in car re-railing as necessary
 - Replaces filters, fuses, adds oil, and minor maintenance and troubleshooting functions for locomotives and other equipment
2. Work in train service as an engineer and/or conductor
 - Regularly conducts and understands job briefings
 - Can explain and follow proper Operating Rules/Signal Requirements, track authority, and track protection
 - Understands/follows radio communication procedures
 - Safely controls train movement and switching functions
 - Maintains Engineer/Conductor certifications
 - Maintains accurate documentation of car movements
3. Operate in all functional areas with a customer focus
 - Meet commitments and respond promptly to customer needs
 - Maintain courteous and professional manner with customers, public, and coworkers
 - Ability to troubleshoot issues that may arise
4. Properly uses hand tools and equipment in performing the job
 - Regularly inspects hand tools and equipment for damage and proper operation
 - Safely uses all tools and equipment on the job
 - Keeps tools locomotives and equipment clean and organized after use

Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Use of hand tools including shovels, picks, mauls, claw bars, hydraulic hand tools, tamping bars, wrenches, etc. Operation of locomotive

Ability to:

- Wear protective equipment
- Lift and carry up to 60 lbs. without assistance
- Perform activities that will require physical activity for extended periods, walking for long distances, twisting, turning, pulling, pushing
- Ability to work outside in all weather conditions
- Ability to work up to 12 hour shifts, weekends and holidays as required
- Mount and dismount equipment safely on uneven surfaces

- Climb ladders, stairs, and other structures
- Work without direct or close supervision

Education: Minimum High School Diploma.

Experience: Mid-level to upper level skill for MOW. Valid Engineer and Conductor certification.

Special Skills/Traits/Characteristics for a successful candidate to possess:

LANGUAGE/MATH SKILLS

Ability to read and write in English. Ability to read, analyze, and interpret technical procedures and procedure manuals. Ability to function in math concepts such as addition, subtraction, multiplication and division, using whole numbers, fractions and decimal numbers.

Characteristics

<i>Energy</i>	<i>Independence</i>	<i>Stress Tolerance</i>
<i>Career Ambition</i>	<i>Resilience</i>	<i>Ability to Learn</i>
<i>Motivation for Work</i>	<i>Judgment</i>	<i>Communications</i>
<i>Customer Service</i>	<i>Initiative</i>	

Supervision of Personnel:

Position has no direct reports