



Surface Transportation Board
Washington, D.C. 20423-0001

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Re: Docket No. FD 36744, Canadian National Railway Company and Grand Trunk Corporation – Control – Iowa Northern Railway Company, Templates for Reporting Interchange Volumes to the Surface Transportation Board (STB or Board)

In the decision served January 14, 2025, for Docket No. FD 36744, Canadian National Railway Company and Grand Trunk Corporation – Control – Iowa Northern Railway Company, the Board ordered that

“Applicants provide quarterly reports on interchange volumes at gateways for at least three years as part of the Board’s oversight. The required reports will include (1) a count of cars interchanged in total and for each interchange partner and (2) a count of cars interchanged for each two-digit STCC and be submitted in a template provided by the Board. With their first submission, Applicants will also provide the same historical information for a two-year period dating back from the effective date of this decision, or if data is no longer available for the entirety of that time period, then from the earliest date for which it is available;”

These instructions and the accompanying comma-separated values (CSV) file serve as the template for this reporting. The CSV file must be submitted to the STB via e-filing as a CSV file in the Unicode Transformation Format – 8-bit (UTF-8) encoding format.

There are two templates:

1. Interchange counts in total and by interchange partner (public)
2. Interchange counts for each two-digit STCC (highly confidential)

The initial submission should include six files: annual counts for calendar years 2023 and 2024 and quarterly counts for Q1 2025.

Subsequent filings should only contain quarterly files. Files should be submitted 30 days following the end of the quarter (e.g. the first report should be submitted in e-filing no later than April 30, 2025).

Instructions for the PUBLIC Quarterly CSV Template:

1. File names must follow the naming convention:

STB_FD_36744_PUBLIC_YEAR_QQ_YYYYMMDDHHMM.csv

- a. **File naming convention:** YEAR is the year of the reporting date, Q is the quarter of the reporting period (1-4), and YYYYMMDDHHMM is the approximate timestamp the data was extracted from source systems (YYYYMMDD is the date format for year, month, day and HHMM is the military time (2400)). If there is a need to submit a replacement CSV file upload, the second file must have an updated YYYYMMDDHHMM according to the file name convention.

2. Do not alter the information in the template for columns A-H or K-O.
3. Data for “count of cars interchanged for each interchange partner” must be submitted in total, as well as by interchange partner. Replace the pre-populated sub_measure (“Partner 1,” “Partner 2”) in column I with the name of the interchange partner. You may substitute the AAR railroad mark for the name. You may add rows to reflect additional interchange partners. Names should be consistent across reporting periods, otherwise the file will have to be resubmitted.
4. Data entered into column report_year must be entered as a 4-digit integer (e.g. 2025).
5. Data entered into columns report_quarter must be entered as a 1-digit integers (e.g. 1, 2, 3, 4).
6. “Report_amended_boolean” should only be entered as the string “TRUE” if the submission is an amendment to a prior submission. Otherwise, the cell should be left blank.
7. Fact_values should be reported as the integer value corresponding to the measure and sub_measure columns.

Instructions for the HIGHLY CONFIDENTIAL Quarterly CSV Template (replacing the former instructions for the CONFIDENTIAL Quarterly CSV Template provided on March 13, 2025)

1. File names must follow the naming convention:
STB_FD_36744_HIGHLY_CONFIDENTIAL_YEAR_QQ_YYYYMMDDHHMM.csv
and
 - a. **File naming convention:** YEAR is the year of the reporting date, Q is the quarter of the reporting period (1-4), and YYYYMMDDHHMM is the approximate timestamp the data was extracted from source systems (YYYYMMDD is the date format for year, month, day and HHMM is the military time (2400)). If there is a need to submit a replacement CSV file upload, the second file must have an updated YYYYMMDDHHMM according to the file name convention.
2. Do not alter the information in the template for columns A-O.
3. Data for “count of cars interchanged for each two-digit STCC” and “count of intermodal units interchanged for each two-digit STCC” must be complete. If there are no counts associated with a particular STCC, do not delete the row. Simply enter 0 for the fact_value.
4. Data entered into column report_year must be entered as a 4-digit integer (e.g. 2024).
5. Data entered into columns report_quarter must be entered as a 1-digit integers (e.g. 1, 2, 3, 4).
6. “Report_amended_boolean” should only be entered as the string “TRUE” if the submission is an amendment to a prior submission. Otherwise, the cell should be left blank.

7. Fact_values should be reported as the integer value corresponding to the measure and sub_measure columns.

Instructions for the Annual CSV Templates

The templates for the annual templates are largely the same as the quarterly templates, except the year has been pre-populated in the template name and there is no column in the template for report_quarter.

The annual templates are only required for years 2023 and 2024 and should be filed with the initial filing.

If you have questions about the templates, please contact Dylan Richmond in the Office of Economics at dylan.richmond@stb.gov.

Attachments (6)