



Surface Transportation Board
Washington, D.C. 20423-0001

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Re: Docket No. FD 36500 (Sub-No. 6), Canadian Pacific Railway Limited—Control—Kansas City Southern (General Oversight), Templates for Reporting Gateway Conditions, Customer Experience, and Operational Data to the Surface Transportation Board (STB or Board)

Board staff is providing three electronic template files to Canadian Pacific Kansas City Limited (CPKC), along with a data dictionary and the following instructions for the templates' submission, as resources to be used for the lookback period and oversight period monthly gateway conditions, customer experience, and operational data submissions required by the Board's March 15, 2023 decision (see Appendix B), with further guidance provided by the Board's September 1, 2023 decision.

Gateway Conditions Data: Each month, beginning October 15, 2023, and extending for the duration of the oversight period, reporting entities must submit to the STB via e-filing the comma-separated values file (CSV) in the Unicode Transformation Format – 8-bit (UTF-8) encoding format. Each CSV file will contain the metrics referred to in the Board's March 15, 2023, and September 1, 2023, decisions. For each of the requirements, the reporting period is defined as 12:01 a.m. on the first day of the month to 11:59 p.m. on the last day of the month. The first file submitted should include the five years of data looking back from April 14, 2023 (the effective date of the Board's March 15, 2023 decision), and the data from April 15, 2023, through September 30, 2023. All subsequent files should include only the most recent month of data.

Customer Experience Data: Each month, beginning October 15, 2023, and extending for the duration of the oversight period, reporting entities must submit to the STB via e-filing the CSV file in the UTF-8 encoding format. Each CSV file will contain the specific metrics referred to in the Board's September 1, 2023, decision that are not already being reported in EP 724 (Sub-No. 4) and EP 770 (Sub-No. 1). For weekly data, the reporting period is defined as 12:01 a.m. Saturday to 11:59 p.m. Friday. The first file submitted should include weekly data looking back from April 15, 2023, through September 30, 2023. All subsequent files should include only the most recent month of data.

Operational Data: Each month, beginning October 15, 2023, and extending for the duration of the oversight period, reporting entities must submit to the STB via e-filing the CSV file in the UTF-8 encoding format. Each CSV file will contain the metrics identified in the Board's March 15, 2023, and September 1, 2023, decisions. For weekly data, the reporting period is defined as 12:01 a.m. Saturday to 11:59 p.m. Friday. The first file submitted should include the five years of data looking back from April 14, 2023 (the effective date of the Board's March 15, 2023 decision), and the data from April 15, 2023, through September 30, 2023. All subsequent files should include only the most recent month of data.



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Reporting Criteria for the CSV Format

1. Column headers and data in the CSV file must be directly mapped and aligned with the data dictionary provided.
2. If data submission is incomplete or appears anomalous, STB will contact CPKC to identify issues to improve the submission.
3. File names must follow the naming convention:
 - a. **For gateway conditions data:**
STB_FD_36500_6_GATEWAY_YEAR_MO_YYYYMMDDHHMM.csv
 - b. **For customer experience data:**
STB_FD_36500_6_CUSTOMER_YEAR_MO_YYYYMMDDHHMM.csv
 - c. **For operational data:**
STB_FD_36500_6_OPERATIONAL_YEAR_MO_YYYYMMDDHHMM.csv

File naming convention: YEAR is the year of the reporting date, MO is the two-digit month of the reporting month, and YYYYMMDDHHMM is the approximate timestamp the data was extracted from source systems (YYYYMMDD is the date format for year, month, day and HHMM is the military time (2400)). If CPKC needs to submit a replacement CSV file upload, the second file must have an updated YYYYMMDDHHMM according to the file name convention.

Attachments (4)