

***Surface Transportation Board
Washington, D.C. 20423-0001***

Office of Economics

November 25, 2019

Dr. Ernie Perry,
Administrator, Researcher
Mid-America Freight Coalition
College of Civil and Environmental Engineering
University of Wisconsin – Madison
Madison, WI. 53706

Re: Waybill Request WB19-57

Dear Dr. Perry:

The Surface Transportation Board (STB) has received your request under 49 C.F.R. § 1244.9(c) of October 28, 2019 for permission to access the confidential Carload Waybill Sample (CCWS) with masked revenues. Your request explained that the requested data would be used for the purpose of the Mid America Freight Coalition project “Analysis of Surface Transportation Board Waybill Data for Freight Planning and Operations”. Specifically, you requested the 2017 masked CCWS for railroad traffic originating, terminating, or passed through the following ten states: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Ohio, and Wisconsin. Your request explained that these particular data were required for the evaluation of how the data can be beneficial for numerous state planning and operations decision-making requirements. Notice of your request was published in the *Federal Register* on November 7, 2019, and no objections were received.

Based on the complete and sufficiently detailed explanations and justifications contained in your request, you will be authorized to access the requested data. Specifically, you will have access to the 2017 masked CCWS for railroad traffic originating, terminating, or passed through the following ten states: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Ohio, and Wisconsin. This data may only be used for the purpose detailed in your request. ***This approval becomes effective when signed agreements from the individuals listed below are received by the STB:***

- a) *Dr. Anupam Srivastava – University of Wisconsin – Madison*
- b) *Dr. Soyoung Ahn – University of Wisconsin – Madison*
- c) *Dr. Ernie Parry – University of Wisconsin – Madison*

The expiration date for this agreement is November 30, 2020. Unless you seek and obtain a renewal from the STB, this agreement upon expiration obligates you to return or destroy all copies of the data (see item 6 of the agreement).

Several aspects of the CCWS limit the conclusions that may be drawn from analysis of the CCWS: 1) the CCWS is a sample, and 2) the CCWS is based on terminating shipments from relatively large carriers. Only those railroads with more than 4,500 annual terminating carloads are included in the sample. The limited sampling of small railroads may have a substantial effect on studies covering areas served predominately by non-sampled railroads. For additional information on the CCWS, *see* Waybill Reference Guide @ <https://prod.stb.gov/reports-data/waybill/>

The rules for release of waybill data are codified at 49 C.F.R. § 1244.9. The CCWS contains confidential shipper and railroad data. As a result, the CCWS is commercially sensitive and has the potential to cause competitive harm to shippers and railroads if disclosed. Therefore, the following agreement must be signed, and a copy of the signature pages returned to the STB, before any waybill data can be used.

Your signature acknowledges your agreement to comply with the following:

1. Absent permission from the STB, you shall make the information contained in the CCWS (including work product and analyses derived from the CCWS) available only to the individuals identified above. You acknowledge that STB regulations expressly limit CCWS data access to “employees or those contractors working on the particular project or study requiring the waybill data.” The STB may approve access for additional employees or contractors working on the particular project or study requiring the waybill data. Each such additional individual must review and sign this agreement and return a copy of the signature page to the STB.
2. You will not release any CCWS data (including work product and analyses derived from the CCWS) to anyone who has not signed this agreement and been approved for access by the STB until the STB has had the opportunity to review the materials proposed for disclosure to ensure confidentiality.
3. You acknowledge that, in addition to the restrictions described in paragraphs 1 and 2 above, you are bound by the STB’s rules governing use and disclosure of CCWS data. These include the confidentiality provisions of 49 C.F.R. §§ 1244.9(f)(1)-(3), which require that “[a]ny shipper data obtained from the Waybill Sample shall not be publicly released unless the data are aggregated to include at least three shippers.” In addition, you agree not to disclose CCWS data that permits identification of an individual railroad.
4. You will refer any requests for CCWS data in your possession (including work product and analyses derived from the CCWS) to the STB for processing and will inform the requesting party of such referral to the STB. If you are compelled by law or order of a governmental or judicial body to release CCWS data, you shall notify the Board in writing within three days of any determination that CCWS

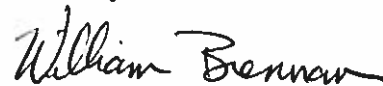
Waybill Agreement WB19-57

data must be released, and in no event later than five days before the CCWS data is scheduled to be released.

5. In order to retain access to the CCWS beyond the expiration date specified above, you must submit a written request for an annual extension of the agreement no later than thirty days prior to the expiration date and the renewal request must be approved by the Office of Economics. **If an annual agreement is not signed and approved, you must certify by no later than the expiration date that all CCWS data (including all work product and analyses derived from the CCWS) obtained under this agreement has been destroyed or returned to the STB.**
6. Failure to request an extension (if necessary), or destroy or return CCWS data when required, may prevent any future release of CCWS data to you. Violations of this agreement may subject you to sanctions by the Board.

After all parties have signed and returned this agreement, please contact Mr. Dusenberry (202) 245-0319 to make the necessary arrangements to have a copy of the data sent to you. The STB will provide the data by email through file transfer protocol. Prior payment of processing and mailing cost of \$174 is required. Payment can be made through the Board's electronic payment system, Pay.gov. Your payment through Pay.gov will generate a unique Pay.gov transaction number, which you will need to provide with your signed agreement. Pay.gov accepts payment through bank accounts, credit cards, debit cards with a MasterCard or Visa logo, and digital wallet. Payment can also be made directly to the Board via check or money order.

Sincerely,



William Brennan
Director
Office of Economics

Waybill Agreement WB19-57

I have read and understand the conditions for release of the CCWS data. I agree to comply fully with these conditions and the provisions of this confidentiality agreement. No later than thirty days before the agreement expires, I will request an extension of this agreement, if necessary. If no extension is requested, I will return or destroy all CCWS data and certify that I have done so. I have the authority to sign this agreement.

By:

_____
Signature_____
ANUPAM SRIVASTAVA_____
Name - Please Print_____
ASSISTANT RESEARCHER_____
Title_____
11 / 27 / 2019_____
Date

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I have read and understand the conditions for release of the CCWS data. I agree to comply fully with these conditions and the provisions of this confidentiality agreement. No later than thirty days before the agreement expires, I will request an extension of this agreement, if necessary. If no extension is requested, I will return or destroy all CCWS data and certify that I have done so. I have the authority to sign this agreement.

By:

*Soyoung Ahn*_____
Signature

Soyoung Ahn

Name - Please Print

Professor and Director of MAFC

Title

November 27, 2019

Date

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I have read and understand the conditions for release of the CCWS data. I agree to comply fully with these conditions and the provisions of this confidentiality agreement. No later than thirty days before the agreement expires, I will request an extension of this agreement, if necessary. If no extension is requested, I will return or destroy all CCWS data and certify that I have done so. I have the authority to sign this agreement.

By:

_____
Signature

Ernest B. Perry

Name - Please Print

Facilitator and Research Administrator

Title

11/29/2019

Date